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## I. Meetings:

### 1. Do I need to attend Thursday meetings?

It is strongly suggested members attend club meetings regularly, as this is the best way to know about the happenings at your club. Given we are a new club, it is also the primary way you will know your fellow members.

However, attendance is no longer a compulsory prerequisite to membership at Rotary. Attending meetings is an opportunity, not an obligation.

### 2. Will we continue to meet virtually?

We remain watchful of government regulations as to assembly, and the COVID situation. At the moment we expect to continue weekly meetings of our 115-member strong club virtually.

However, something exciting is brewing with respect to smaller groups meeting for Fireside Meetings and Weekly Fellowships, which members could choose to attend per their comfort levels. Stay tuned!

### 3. In case I miss a zoom meeting, is there a recording of the same?

Yes, all zoom meetings are recorded and are available for the benefit of members. Contact your President Rajiv or write to [admin@rotarymumbaisobo.org](mailto:admin@rotarymumbaisobo.org) to access these.

### 4. I have some Speaker suggestions / interesting ideas for activities at the meetings. How do I take it forward?

Please do come forward, we welcome all your suggestions! The coordination of Speakers and club activities all fall under the large umbrella of Club Services. Therefore, do feel free to contact and share your ideas with the Directors of the Club Service Avenue (list with contacts appended at the end of this file). Or, simply drop an email at: [admin@rotarymumbaisobo.org](mailto:admin@rotarymumbaisobo.org)

### 5. Can my spouse be part of Rotary events and meetings regularly?

Family participation is valued at Rotary. Your spouse is most welcome to attend speaker meets, fellowship sessions and volunteer for projects. However, Club Assemblies (these will be clearly identified as such) are restricted to members only.



We do hope in time your partner may wish to come on board as an Active Member, and we have attractive Couple Memberships many have chosen to convert to.

#### 6. Can my children be part of Rotary events and meetings regularly?

Age-appropriate fellowship activities and volunteering are open to children of members (fondly referred to as Annets).

In addition, they may participate in projects of the Youth Service Avenues; including setting up or strengthening Interact and Rotaract Clubs (these can be community based or school based). Annets have chosen to take up fundraising activities as well.

Do contact our Youth Services Director Mahera or Chairperson Sindhu to know more ways in which your children can engage with Rotary. Contact details appended at the end of this file.

#### 7. It is challenging for me to attend meetings. How can I contribute to Rotary with scarcity of time?

Participate in projects or events that give you joy and a sense of belonging, ideate and brainstorm with like minded members, help in fundraisers or connect us to your network for the same. Whenever you have the calling, pitch in wholeheartedly.

## II. About Rotary:

### 1. What is the object of Rotary?

The Object of Rotary is to encourage and foster the ideal of service as a basis of worthy enterprise and, in particular, to encourage and foster:

- FIRST: The development of acquaintance as an opportunity for service;
- SECOND: High ethical standards in business and professions; the recognition of the worthiness of all useful occupations; and the dignifying of each Rotarian's occupation as an opportunity to serve society;
- THIRD: The application of the ideal of service in each Rotarian's personal, business, and community life;
- FOURTH: The advancement of international understanding, goodwill, and peace through a world fellowship of business and professional persons united in the ideal of service.

### 2. What are the 'Avenues of Service'?



Rotarians channel commitment to service at home and abroad through five Avenues of Service, which are the foundation of activity.

- Club Service focuses on making clubs strong. A thriving club is anchored by strong relationships, bonding and an active membership development plan.
- Vocational Service calls on every Rotarian to work with integrity and contribute their expertise to the problems and needs of society.
- Community Service encourages every Rotarian to find ways to improve the quality of life for people in their communities and to serve the public interest. This is divided in 2 avenues, Medical and Non-medical.
- International Service exemplifies our global reach in promoting peace and understanding. We support this service avenue by sponsoring or volunteering on international projects, seeking partners abroad, and more.
- Youth Service (New Generations) recognizes the importance of empowering youth and young professionals through leadership development programs such as [Rotaract](#), [Interact](#), [Rotary Youth Leadership Awards](#), and [Rotary Youth Exchange](#).

Information from: <https://my.rotary.org/en/guiding-principles>

See link for further reading on related topics that may be of interest.

### 3. What are the 'Areas of Focus'?

Rotary focuses on six key areas to maximize impact:

- Peace prevention and conflict resolution
- Disease prevention and treatment
- Water and sanitation
- Maternal and child health
- Basic education and literacy
- Economic and community development

From <https://my-cms.rotary.org/en/document/rotarys-areas-focus>

Check out this great resource for further reading!

## III. Engaging with Fellow Members:

### 1. How do I get to know my fellow club members better?

Get the most out of your membership by participating in club projects and activities. Attending meetings of the club and volunteering for the projects are the best way to know your fellow members and bond with them. You can also:

- Serve on a club committee where you can use your skills.
- Identify a need in your community and suggest a hands-on project to address it in collaboration with fellow members.



- Work with a youth service program sponsored by your club, such as Rotaract or Interact.
- Go to the My Rotary section on the RI website here [www.rotary.org](http://www.rotary.org) and create an ID, to get the full benefits of your membership.

### 2. Is there a list of members?

The Membership Committee is working to publish an updated Directory of Members shortly. In the meantime, should you require the list of members at Rotary SOBO, feel free to drop a line at [admin@rotarymumbaisobo.org](mailto:admin@rotarymumbaisobo.org).

But don't restrict yourself to our club members only! Rotary is an International organization with presence in over 200 countries. You can connect with members across the globe. The Rotary International website [www.rotary.org](http://www.rotary.org) is a phenomenal resource to check out.

### 3. How do I know what the existing Fellowship (interest-based) groups are?

The list of the existing Fellowships at SOBO with the links to join the groups is appended to the end of this document.

But also check out the International Fellowships here <https://www.rotary.org/en/our-programs/more-fellowships>

### 4. How do I start a Fellowship (interest-based) group?

A fellowship group could be hinged around any activity you enjoy, or are passionate about, and would want to take up with your fellow Rotarians. The sky and your imagination is the limit.

Contact the Club Services Director or Co-Director to get this started (contact details appended at the end of this file).

## IV. Club Projects:

### 1. How do I find out what the ongoing club projects are?

Our club has a variety of projects across various Avenues in the ideation, planning, and execution stages.

If you are looking at knowing more about the projects a specific Avenue is involved with, the Avenue Director or Chairperson would be best equipped to give you a snapshot (names and contact details at the end of this file). For an



overview across Avenues, your President Rajiv or Secretary Niharika could bring you up to speed.

### 2. What are Thrust area projects?

Thrust areas are specific areas where Rotary District 3141 - to which our club belongs - has decided to expend resources and energy to make a tangible impact.

These change year-on-year and are set by the team led by the District Governor for the respective year. Each thrust area is typically supported by contact persons with deep knowledge of the area, and well-planned projects clubs can take on and make their own and execute singly or jointly.

### 3. I want to volunteer for an existing project, how do I begin?

Keep an eye out for volunteer lists circulated on the club WhatsApp groups, as we try to ensure all members have an equal opportunity to volunteer.

If interested in taking on a direct role in a specific project, connect with the Avenue Director, Chairperson (names and contact details at the end of this file), President Rajiv or Secretary Niharika we will be more than happy to bring you on board.

### 4. Who do I contact for donating funds?

In case you are keen to donate to a particular project, or are responding to a request for funds, contact your Treasurer Sheetal. If making a transfer directly, do send Sheetal a screenshot mentioning the project the funds are intended for.

If you do not have a particular project in mind, or want to donate in kind, contact your President Rajiv or Secretary Niharika who could suggest projects that would benefit from your contribution.

### 5. How do I initiate and propose a project?

If you're part of any 'Avenue of Service' teams of our club, headed by a separate Director and Chairperson, you may first want to discuss your project idea with your fellow Rotarians within this separate avenue of service. If you haven't joined any such avenue of service yet, no problem! Everyone who likes to undertake a project would need to submit a project proposal form, a standard form which you will find appended to this document. (Also as <https://drive.google.com/file/d/1nn1c5R4MULtxRq68vT-Cyl1u9uQclsV5/view?usp=sharing>).



It will ask you to share important information about:

- who will lead the project and possible team members;
- the project itself, including a community assessment, the expected project impact and the sustainability of the project;
- the project costs; and
- how one proposes to raise the funds.

These questions will help you in thinking the project through beyond the mere idea stage. Should you require help, do reach out to fellow Rotarians or Avenue Service directors! At the end of the day, no great idea should get lost!

Next, the Board of Directors (BOD), which as on date consists of 14 directors, including the various service avenue directors, will discuss all the project proposals received during the BOD meeting (held every 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month). Within a few days after the BOD meeting, the Secretary or Joint Secretary will inform you on the decision of the BOD, any possible feedback, etc.

Once approved, the project can take off! Of course, keep in mind that every project also requires diligent follow-up, project reporting, sufficient visuals to support the activities undertaken as part of the project reporting, which needs to be uploaded on our Rotary District software, and a close coordination with the Treasurer of our club as well. This is an absolute must to ensure transparency and accountability of the project undertaken. A project report format will be shared with you once your project has been approved.

### V. Club Officers, Board of Directors (BoD) and General communication:

#### 1. Who are the Club Officers and the members of the Board of Directors?

List of Club Officers and members of the Board of Directors is appended at the end of this document.

#### 2. How do I become part of the BoD?

Show involvement and leadership qualities, earmark time per day or week that could be utilised for the good of society through Rotary and nominate yourself. The Election process and form will be shared closer to the end of the year.

#### 3. I want to speak to someone regarding a specific query, who do I call?

The list of Club Officers, Directors and Chairpersons with contact details is appended at the end of this file.

## Rotary Club of Mumbai SOBO



If unsure of who to direct your question to, or have a query not fitting clearly into roles of Club Officers, Avenue Directors and Chairpersons, contact your club President Rajiv or Secretary Niharika. We are most happy to hear from you!

4. I have a specific query, and communicate best over email, who do I write to?

Write in to [admin@rotarymumbaisobo.org](mailto:admin@rotarymumbaisobo.org). Your Club Officers can access this account and will either respond to your question or direct it to the concerned Avenue Directors and Chairpersons.



## Annexure 1- Club Officers, Directors and Avenue Heads

1) President	Rtn. Rajiv Punater <a href="mailto:rajiv@unicalibre.com">rajiv@unicalibre.com</a> +91-9820042574
2) Honorary Secretary	Rtn. Niharika Malik <a href="mailto:niharika@mercuryind.com">niharika@mercuryind.com</a> +91-8879077760
3) President-Elect Joint Secretary Director- International Services	Rtn. Els Reynaers <a href="mailto:els@mvkini.com">els@mvkini.com</a> +91-9821870055
4) Treasurer	Rtn. Sheetal Idnani <a href="mailto:sheetalcha@hotmail.com">sheetalcha@hotmail.com</a> +91-9820502437
5) Club Trainer	Rtn. Monica Grover <a href="mailto:mongrover@gmail.com">mongrover@gmail.com</a> +91-9820335797
6) Sergeant-at-Arms	Rtn. Amit Parikh <a href="mailto:an98200@gmail.com">an98200@gmail.com</a> +91-9820011309
7) Membership Committee	<b>Director:</b> Rtn. Rajeev Goenka <a href="mailto:rajeev@bfysportsnfitness.com">rajeev@bfysportsnfitness.com</a> +91-9820125359  <b>Chairperson:</b> Rtn. Diya Suri <a href="mailto:justdiya@gmail.com">justdiya@gmail.com</a> +91-9820165820
8) Vocational Service Committee	<b>Director:</b> Rtn. Jasraj Vidhani <a href="mailto:jasraj@vidhaansocks.in">jasraj@vidhaansocks.in</a> +91-9820233694  <b>Chairperson:</b> Rtn. Monisha Mullick <a href="mailto:monisha.mullick@gmail.com">monisha.mullick@gmail.com</a> +91-9820418499
9) Youth Service Committee	<b>Director:</b> Rtn. Mahera Goel <a href="mailto:mahera2811@gmail.com">mahera2811@gmail.com</a> +91-9930884618



	<p><b>Chairperson:</b> Rtn. Sindhu Kotian  <a href="mailto:sindhu.kotian@gmail.com">sindhu.kotian@gmail.com</a>  +91-9820264741</p> <p><b>Rotaract Head:</b> Rtn. Amita Kini-Singh  <a href="mailto:akinisingh@gmail.com">akinisingh@gmail.com</a>  +91-9820544844</p>
10)Community Service Committee (Non-Medical)	<p><b>Director:</b> Rtn. Jaishri Kimmatkar  <a href="mailto:jaishrikimmatkar@gmail.com">jaishrikimmatkar@gmail.com</a>  +91-9323502141</p> <p><b>Director:</b> Rtn. Saurav Purkayastha  <a href="mailto:saurav1502@gmail.com">saurav1502@gmail.com</a>  +91-9892305766</p>
11)Community Service Committee (Medical)	<p><b>Director:</b> Rtn. Dr. Sameer Gaggar  <a href="mailto:sameergaggar@gmail.com">sameergaggar@gmail.com</a>  +91-9920352540</p> <p><b>Director:</b> Rtn. Sanket Jain  <a href="mailto:sams4all1@gmail.com">sams4all1@gmail.com</a>  +91-9833040340</p>
12)International Service Committee	<p><b>Director:</b> Rtn. Els Reynaers  <a href="mailto:els@mvkini.com">els@mvkini.com</a>  +91-9821870055</p> <p><b>Chairperson:</b> Rtn. Heather Kaikini  <a href="mailto:heather.kaikini@gmail.com">heather.kaikini@gmail.com</a>  +91-7045654001</p>
13)Club Service Committee	<p><b>Director:</b> Rtn. Swati Jatia  <a href="mailto:jswati105@gmail.com">jswati105@gmail.com</a>  +91-9920097410</p> <p><b>Director:</b> Rtn. Sheetal Idnani  <a href="mailto:sheetalcha@hotmail.com">sheetalcha@hotmail.com</a>  +91-9820502437</p> <p><b>Chairperson:</b> Rtn. Dilip Chabria  <a href="mailto:dilip@blueoceanimc.com">dilip@blueoceanimc.com</a>  +91-9821087775</p>
14)PR Committee	<p><b>Director:</b> Rtn. Sunayana Vora  <a href="mailto:sunayanavora@gmail.com">sunayanavora@gmail.com</a>  +91-9820060779</p>

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15)The Rotary Foundation	<b>Director:</b> Rtn. Ravi Mullick <a href="mailto:ravi.mullick@gmail.com">ravi.mullick@gmail.com</a> +91-9821242187  <b>Chairperson:</b> Rtn. Monica Grover <a href="mailto:mongrover@gmail.com">mongrover@gmail.com</a> +91-9820335797
16)District Thrust Areas	<b>Director:</b> Rtn. Rakesh Jhaveri <a href="mailto:rakeshjaveri08@gmail.com">rakeshjaveri08@gmail.com</a> +91-9820025219
17)CSR	<b>Chairperson:</b> Rtn. Foram Nagori <a href="mailto:frmngr@gmail.com">frmngr@gmail.com</a> +91-9920777541

## Annexure 2- Project Proposal Form

### Part 1

	<b>Name of the Project:</b>	
	Proposed By	
	<p>Have you discussed this with the Director and Chairperson of the respective service avenue under which the project falls?</p> <p>a) Community service – non-medical b) Community service – medical c) Youth service d) Vocational service d) International service e) Club service f) Other, please specify.</p>	<p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>Please, add names:</p>
	<p>Project Lead &amp; Team. Please identify, as far as possible (otherwise, the BOD will assist you):</p> <p>a) Project Lead – overall coordination</p> <p>b) Member in charge of project reporting</p> <p>c) Member in charge of pictures &amp; coordination with our club's PR team<sup>1</sup></p> <p>d) Member in charge of financial aspects &amp; interaction with our club's Treasurer</p>	<p>a.</p> <p>b.</p> <p>c.</p> <p>d.</p> <p>(add more role descriptions, if applicable)</p>

<sup>1</sup> Please, upload all project pictures on the Rotary Club of Mumbai SOBO Google drive: Pictures – Projects:

<https://drive.google.com/drive/folders/1GsXZOmZ32Qwf50qb-7lGdAXrDmyzUvvr?usp=sharing>

	<p>Project Description, must include:</p> <p>a) <i>Community assessment</i>: how did you learn about the community needs? Did you interact with the beneficiaries?</p> <p>b) <i>Project impact</i>: how will the project help the community (short &amp; long term)?</p> <p>c) <i>Sustainability</i>: how will the benefits of the project continue after it ends?</p>	(add more information on additional sheets, if required)
	Project Venue	
	Beneficiaries Name / Contact Number	
	Proposed start date	
	Proposed end date	
	Project Impact	<input type="checkbox"/> Local <input type="checkbox"/> National <input type="checkbox"/> International
	<b>Project Costs</b>	
	Venue Rentals	
	Number of Professionals / Consultants required	
	Miscellaneous expenses (transport, printing, stationery etc.)	
	Total Expenses	
	<b>Source of Funds</b>	

## Rotary Club of Mumbai SOBO



	<p>Proposer(s) will raise funds him/herself:</p> <p>(a) 10% for a project under Rs. 10lakh</p> <p>(b) 5% for a project above Rs. 10lakh</p>	<p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>Explain how these funds will be raised:</p>
	Amount: Rs	<input type="checkbox"/> In Advance <input type="checkbox"/> On Completion
	Donation received from Members	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Amount: Rs	<input type="checkbox"/> In Advance <input type="checkbox"/> On Completion
	Funds from RCM SOBO	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Amount: Rs	<input type="checkbox"/> In Advance <input type="checkbox"/> On Completion
	Payment Details	
	Name	
	Address	
	Mobile Number	



## **Part 2**

### **PROPOSER'S DECLARATION AND BOARD of DIRECTORS APPROVAL**

I, the proposer, hereby agrees to provide a Project Report and details of expense, along with vouchers and photographs upon completion of the Project.

\_\_\_\_\_  
Signature of the Proposer

Name:

Date:

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### **FOR CLUB USE ONLY**

We authorize the Project: \_\_\_\_\_ with allocation of funds (as listed in Part 1, Section 3)

\_\_\_\_\_  
President  
Rotary Club of Mumbai SOBO

\_\_\_\_\_  
Treasurer  
Rotary Club of Mumbai SOBO

Date:

### Annexure 3- Links to Fellowship Groups

#### **Book Club:**

Open this link to join my WhatsApp

Group: <https://chat.whatsapp.com/DWcZw00QrJjCW4JZNmfpr>

#### **Wine Appreciation Club:**

Open this link to join my WhatsApp

Group: <https://chat.whatsapp.com/HCTQ2cUgMcd6Lr5fR6gK9c>

#### **Trekking Club:**

Open this link to join my WhatsApp

Group: <https://chat.whatsapp.com/HdpxwxCUoZi9KqeMaWv2Xh>

#### **Golf Club:**

Open this link to join my WhatsApp

Group: <https://chat.whatsapp.com/Cpf4py9iwFoGzxn1R3f6W6>

#### **Holistic Health Hub:**

Open this link to join my WhatsApp

Group: <https://chat.whatsapp.com/JDfElvueTavFNbmBOXMXJR>